

Friday, May 06, 2016

Greg Walker  
St Anthony's Parish Primary  
Wheeler Cres  
Wanniassa ACT 2903

To Mr Walker,

### **Changes to applying for a School Student Transport Scheme Travel Pass**

This letter is to advise that there will be changes to the way that parents/guardians apply for bus travel on the Qcity Transit and Transborder Express School Services. From Thursday, May 12 2016 applications are to be completed online at: [www.transportnsw.info/school-students](http://www.transportnsw.info/school-students)

Once a parent/guardian has completed the form online they will be required to print off the application form and take to the student's school for validation. Schools will then be required to send the application to Transport for NSW (TfNSW). Application forms can no longer be processed by Qcity Transit or Transborder Express. An email will be sent from TfNSW to the parent/guardian once the application has been received.

If a parent/guardian has any issues completing the application form online they can contact Qcity Transit or alternatively TfNSW on 131 500. For any enquiries about eligibility please contact TfNSW.

School bus passes will still be issued by Qcity Transit and Transborder Express and will continue to be sent to the school for distribution.

For any enquiries regarding school bus timetable information parents/guardians are still required to contact Qcity Transit on 6299 3722 (option 1).

TfNSW will contact your school in the near future regarding this change of process.

We are aware that this change in process will present challenges during its implementation, please do not hesitate to contact us if we can be of any assistance to you during the implementation process.

It would be much appreciated if this information could be included in the next school newsletter.

Yours Sincerely



Rosemarie Irving  
School Student Transport Scheme Officer  
Qcity Transit