Meeting opened: 7.33 pm

Apologies:
Maree Alchin, Monika Renda, Shaun Flor, Greg Sloan

1. **Minutes of June General meeting**

   **Motion** to accept minutes of 25th June meeting
   **Moved**- EJ Kurtz
   **Seconded**- Victoria Schmidt.

2. **Action Items**

   Please refer to the action item table at the end of the minutes.

3. **Tabled Reports**

   The Clothing Pool report was tabled – balance for July $3200.90
   Treasurer report tabled – P&F has made a donation of $25,000 to the School. Available funds $XXX
   Canteen report tabled – New oven was purchased during the period. Available funds $xxx

4. **Principal’s Report/School Update**

   We have a new teacher in the school as mentioned in the newsletter.
   Enrolments are going well, currently looking likely for 3 Kindergarten Classes in 2015 and may not have any composite classes next year.
   Focus on Curriculum updates, staff moves and enjoying term 3.

5. **School Board Report**

   Shaun Flor tabled the netball concern regarding the condition of the asphalt area and installation of permanent netball posts. These matters were referred to the School Board for consideration under the School Strategic Plan.

   **Action item 1.**
   Fiona to prepare a paper for the school board’s consideration regarding the Netball requests.

6. **Sponsorship Update**

   Louise Wright confirmed a grant from the Bendigo Bank
   - $420 to Aussie Sports
   - $300 to Netball
   - Leaving a balance of $280 for use.

   **Action Item 2**
Cate to develop a list of sporting items from the teachers that could be purchased with the funds for use by School and OSSCA.

Libby Andrews had completed an application for funding from Southern Cross Club which we were successful in receiving $800. Miss Henderson had previously suggested the money could be utilised for Readers.

**Action Item 3**
Libby to work with Emily regarding how the SCC Grant can be best expended.

### 7. Next fund raising event – Walkathon  Jason Egan

The walkathon is on schedule as per the date in the school calendar – 19 September

- McDonalds will be providing “Orange Balls” with cordial.
- A anonymous donation of $150 has been received to be used to purchase a prize.
- Bounce trampoline centre has donated 6 gift vouchers
- Donut King has donated a number of $5 vouchers.
- McDonalds has also donated a number of $5 vouchers.

**Motion:** Jason requested approval for $600 to purchase food etc required for the walkathon.
**Moved:** Libby Andrews
**Seconded:** Steph Quantrill

### 8. Working Bee

The working bee was recently postponed; no new date has been set as yet pending warmer weather. Paul will advise in term 4.

### 9. General Business

Chris Smith advised that he would be temporarily stepping down as president of the P&F with the Deputy President, Paul Locke stepping into the role until Chris' Working with Vulnerable People Card has been completed.

**Fete** update from Steph:
- We have been successful in gaining a Bunnings BBQ spot – 20 September 8am to 6 pm and we can pack up from 4:00pm. Steph will call for volunteers.
  **Motion:** Steph requested that the funds raised from the BBQ will be used by the Fete Committee for next year’s fete.
  **Motion:** Louise Wright
  **Seconded:** Jason Egan.
- Fete has been booked for weekend after Mother’s day in 2015 and rides have been booked.
- Steph is looking at other fund raising ideas such as a Loose Change competition for a week in December or a Change Challenge day.

**Action Item 4**
- Steph to discuss with Greg to determine a suitable week in December for the Loose Change/Change Challenge Day.
Car show – Chris reported back that expressions of interest have already been received from members of the school community to assist with the management of the Car show. 1st subcommittee meeting will be held in September

Grandparents and Special Persons day
Orla Rutledge (teacher representative) has previous experience with running these kinds of days and offered to coordinate. There was discussion around the possible schedule for the day and decision to not include separate Father’s Day interaction due to a number of considerations.

Netball
The executive of Tuggeranong Netball Association are looking to introduce a new by-law that students will have to play for their school rather than ‘clubs’. This will be an open vote. There are 3 teams entered in the Summer Competition.
Note that Netball/sporting clubs, sports coaches/managers/umpires will all need to have Working with Vulnerable People cards for next year.
Motion: Fiona has requested that netball use Flexi Schools for registrations.
Moved: Victoria Schmidt
Seconded: Libby Andrews.
Action Item 5
EJ to supply Fiona with the P&F Sports Email account details for use with Flexi Schools.

P&F positions vacant
- Aussie Sports coordinator
- Banking Coordinator – special thanks to Cobie Lee for coordinating School Banking this year
- Parent Network Coordinator
- Movie Night Coordinator (possibly changing to Trivia night – further discussion next meeting on the Complete Entertainment correspondence)

Meeting closed 20:35
Next meeting: Wednesday 24 September 2014 at 7 pm in the Library.
# Action Items

<table>
<thead>
<tr>
<th>Item #</th>
<th>Date Raised</th>
<th>Responsible party</th>
<th>Description</th>
<th>Actioned</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>27/08/2014</td>
<td>Fiona Hempstead</td>
<td>Prepare a paper for the school board’s consideration regarding the Netball requests</td>
<td>Done</td>
</tr>
<tr>
<td>2</td>
<td>27/08/2014</td>
<td>Cate Durhan</td>
<td>Develop a list of sporting items from the teachers that could be purchased with the funds for use by School and OSSCA and advise Louise Wright.</td>
<td>Update with notes from Louises email</td>
</tr>
<tr>
<td>3</td>
<td>27/08/2014</td>
<td>Libby Andrews</td>
<td>Work with Emily Henderson regarding how the SCC Grant can be best expended.</td>
<td>Closed</td>
</tr>
<tr>
<td>4</td>
<td>27/08/2014</td>
<td>Steph Quantrill</td>
<td>Discuss with Greg to determine a suitable week in December for the Loose Change/Change Challenge Day</td>
<td>Completed</td>
</tr>
<tr>
<td>5</td>
<td>27/08/2014</td>
<td>EJ Kurtz</td>
<td>Supply Fiona Hempstead with the P&amp;F Sports Email account details for use with Flexi Schools</td>
<td>Completed</td>
</tr>
<tr>
<td>1</td>
<td>25/06/2014</td>
<td>Chris Smith</td>
<td>Chris Smith to forward to Jason Egan copies of any emails received by the P&amp;F relevant to the current Board investigation into fencing.</td>
<td>Outstanding close no longer required</td>
</tr>
</tbody>
</table>
| 2      | 25/06/2014  | Chris Smith       | Chris Smith to organise the Father’s Day breakfast and Grandparents & special persons day Breakfast  
Update: Orla Rutledge has taken over coordination of this event. | Completed |
| 3      | 25/06/2014  | Chris Smith       | Chris Smith to advertise the role of Parent Network Coordinator after discussing with Libby Andrews. – No responses received. | Completed |
| 4      | 25/06/2014  | Paul Locke        | Paul Locke to finalise details for the Working Bee to be held 26 July (first weekend after upcoming holidays. Note to be included in School newsletter. | To be rescheduled |
| 5      | 25/06/2014  | Greg Walker       | Greg Walker to revise the cost for new split systems for these rooms as mentioned price seemed low. | Completed |
| 6      | 25/06/2014  | Louise Wright     | Louise Wright & EJ Kurtz to prepare a news item for the school newsletter advising of the above. | Completed |
| 7      | 25/06/2014  | Chris Smith       | Chris Smith to pen a call for volunteer coordinators for the movie night and for new ideas to be put in the newsletter. | Close |
## St Anthony’s PF General Meeting Minutes 27 August 2014

<table>
<thead>
<tr>
<th>No.</th>
<th>Date</th>
<th>Action Item</th>
<th>Details</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td>25/06/2014</td>
<td>All present at the 25/6 meeting.</td>
<td>Call for those present to canvas community for their thoughts and bring back to next meeting – Do we (the P&amp;F) only fund raise exclusively for St Anthony’s Primary School or could it include other causes ie Daffodil Day, Beyond Blue etc.</td>
<td>Completed</td>
</tr>
<tr>
<td>9</td>
<td>25/06/2014</td>
<td>EJ Kurtz</td>
<td>Sponsorship of past and present students to be placed on the agenda for next meeting</td>
<td>Completed</td>
</tr>
<tr>
<td>10</td>
<td>25/06/2014</td>
<td>Greg Walker</td>
<td>Greg Walker to clarify the sponsorship of students for sports or academic representation. Update: Sponsorship at other schools varies between $100 to $150 per year. St Francis of Assisi is the only school with a known written policy. Motion: St Anthony’s will sponsor $150 on a case by case needs basis. Motioned: Paul Locke Seconded: Steph Quantrill.</td>
<td>Completed</td>
</tr>
<tr>
<td>1</td>
<td>21/05/2014</td>
<td>Paul Locke</td>
<td>Paul Locke to work with Fiona and Louise on netball issues.</td>
<td>Closed 25/6/14 motion passed to purchase.</td>
</tr>
<tr>
<td>2</td>
<td>21/05/2014</td>
<td>Greg Walker</td>
<td>Greg Walker to include note in school newsletter regarding action underway regarding a possible fence</td>
<td>Completed</td>
</tr>
<tr>
<td>3</td>
<td>21/05/2014</td>
<td>Greg Walker</td>
<td>Greg Walker to put a notice in school newsletter re labelling of clothing</td>
<td>Completed</td>
</tr>
<tr>
<td>4</td>
<td>21/05/2014</td>
<td>Parent Network</td>
<td>Parent Network to arrange Fathers’ day breakfast and grand parents’ day breakfast. Mothers’ day breakfast to be arranged for 2015. Update – Transferred to Chris Smith For action</td>
<td>Closed opened as a new action item from 25/6</td>
</tr>
<tr>
<td>#</td>
<td>Date</td>
<td>Name</td>
<td>Action</td>
<td>Status</td>
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</tr>
<tr>
<td>5</td>
<td>21/05/2014</td>
<td>Steph Quantrill</td>
<td>Steph Quantrill to seek feedback from stall holders on 2014 Fete</td>
<td>Completed</td>
</tr>
<tr>
<td>4</td>
<td>26/03/2014</td>
<td>Monika Renda</td>
<td>Monika Renda and Louise Wright to discuss how best to break up the payments from the Clothing Pool. <strong>Update: Carried forward to next meeting 21 May 2014</strong> <strong>Update: Carried forward to next meeting 23 July 2014</strong></td>
<td>Completed</td>
</tr>
</tbody>
</table>