

**St Anthony's Parish School
P & F Association
General Meeting 23 July 2014**

Meeting opened: 7.03 pm

Apologies:

Maree Alchin, Cobie Lee, Vicki Schmidt, Nicole Gray, Libby Andrews, Louise Wright, EJ Kurtz, Deb Short, Steph Quantrill

1. Minutes of June General meeting

Motion to accept minutes of 25th June meeting passed with amendment to leave Action Item 1 open "Paul Locke to work with Fiona and Louise on netball issues "

Moved- Chris Smith

Seconded- Monika Renda

2. Action Items

- Please refer to the action item table at the end of the minutes.

Action Item 1 Chris Smith to forward to Jason Egan copies of any emails received by the P&F relevant to the current Board investigation into fencing.

Action Item 2: Chris Smith to organise the Father's Day breakfast and Grandparents & special persons day Breakfast. – **for discussion later in meeting**

Action Item 4: Date and time confirmed for working bee 27th July 10 am – 2pm

Action Item 5: Ongoing

Action Item 8: for discussion later in the meeting

Action Item 10: for discussion later in the meeting

3. Incoming Correspondence

- Invite from Southern Cross Club to P&F for 2 Representatives to attend the Annual Community Support Grant luncheon on the 24th August 2014
- Email from Maree Alchin – Re: Health Inspector – canteen had a positive assessment with minor actions
- Entertainment package flyer from "Complete Entertainment" – range of entertainment options available – **for discussion at next meeting.**

4. Tabled Reports

The Clothing Pool report was tabled – balance for July \$2875.34

Treasurer and Canteen reports were not tabled as position holder were not present.

There will be a Tuck Day 20th August 2014.

5. Principal's Report/School Update

- Sensory Garden – the school has received a grant to cater for creating an inclusive environment within the school for special needs children. Part of this grant is to create a sensory garden.
- Grant money has also been received to allow for the installation of security fencing behind the Kindergarten block to create a chill out zone for special needs children.
- Enrolment figures for Kindergarten 2015 were

6. School Board Report

It was reported at the Board that the school had embarked on strengthening the literacy skills of the Year 1 students. A major strategy employed is increasing the amount of time the classroom teacher can spend reading with the students.

7. Sponsorship of past and present students

There was discussion around the intent of the 'sponsorship' and it was felt that it should be seen in terms of assisting rather than as a reward scheme and should be assessed on a case by case basis per request.

Action: Greg Walker noted that he was aware of other schools doing similar undertook to try and obtain the sliding scale for this style of sponsorship from another school he was aware of and bring it back to the next meeting.

8. Next fund raising event – Walkathon Jason Egan

- The walkathon is on schedule as per the date in the school calendar – 19 September
- Plan is to launch the walkathon on Friday of week 2 which provides 7 weeks of promotion for kids to gain sponsorship. This year's theme will be the Commonwealth Games
- Discussion around incentive items for the children - \$600 of the allocated funds spent so far. Kate to buy sporting items with remaining funds. A general question raised to the floor asking if anyone was aware of any businesses that may contribute to sponsorship.

Action item – Something in the newsletter – Chris to discuss with EJ and others

9. Sporting courts and the Asphalt area

- Fiona has purchased the movable netball goal posts as previously approved – thanks to Louise and Mick Pattern for assisting in setting up the new goal posts
- The condition of the asphalt area and installation of permanent netball posts were discussed. These matters were referred to the School Board for consideration under the School Strategic Plan.

Action Item – Shaun to take this matter back to the Board for consideration

- **Chris to discuss with the Vikings Club about line marking for sporting courts**

10. General Business

- **Car show** – Chris reported back that expressions of interest has already been received from members of the school community to assist with the management of the Carshow.

Action Item – Item to go in the newsletter seeking more interested people to form a subcommittee to manage the event

- **Grandparents and Special persons day**

Orla Rutledge (teacher representative) has previous experience with running these kind of days and offered to coordinate. There was discussion around the possible schedule for the day.

Action Item – Chris to work with Laura to confirm details

- Ellen Turner confirmed that she had a list of items to purchase for schools sports and requested clarification on whether to wait for a combined Netball purchase order. Ellen advised to proceed with purchase.
- School Survey – a question from the floor to Greg Walker on the outcome of the school survey. Greg is still compiling the responses and was not in a position to provide further detail at this stage.
- **P&F positions vacant**
 - Aussie Sports coordinator
 - Banking Coordinator – special thanks to Cobie Lee for coordinating School Banking this year
 - Parent Network Coordinator
 - Movie Night Coordinator (possibly changing to Trivia night – further discussion next meeting on the Complete Entertainment correspondence)

Meeting closed 20:30

Next meeting: Wednesday 27 August 2014 at 7 pm in the Library.

Action Items

Item #	Date Raised	Responsible party	Description	Actioned
1	25/06/2014	Chris Smith	Chris Smith to forward to Jason Egan copies of any emails received by the P&F relevant to the current Board investigation into fencing.	
2	25/06/2014	Chris Smith	Chris Smith to organise the Father's Day breakfast and Grandparents & special persons day Breakfast	
3	25/06/2014	Chris Smith	Chris Smith to advertise the role of Parent Network Coordinator after discussing with Libby Andrews.	
4	25/06/2014	Paul Locke	Paul Locke to finalise details for the Working Bee to be held 26 July (first weekend after upcoming holidays. Note to be included in School newsletter.	
5	25/06/2014	Greg Walker	Greg Walker to revise the cost for new split systems for these rooms as mentioned price seemed low.	
6	25/06/2014	Louise Wright	Louise Wright & EJ Kurtz to prepare a news item for the school newsletter advising of the above.	
7	25/06/2014	Chris Smith	Chris Smith to pen a call for volunteer coordinators for the movie night and for new ideas to be put in the newsletter.	
8	25/06/2014	All present at the 25/6 meeting.	Call for those present to canvas community for their thoughts and bring back to next meeting – Do we (the P&F) only fund raise exclusively for St Anthony's Primary School or could it include other causes ie Daffodil Day, Beyond Blue etc	
9	25/06/2014	EJ Kurtz	Sponsorship of past and present students to be placed on the agenda for next meeting	Completed
10	25/06/2014	Greg Walker	Greg Walker to clarify the sponsorship of students for sports or academic representation.	
1	21/05/2014	Paul Locke	Paul Locke to work with Fiona and Louise on netball issues.	Closed 25/6/14 motion passed to purchase.

2	21/05/2014	Greg Walker	Greg Walker to include note in school newsletter regarding action underway regarding a possible fence	Completed
3	21/05/2014	Greg Walker	Greg Walker to put a notice in school newsletter re labelling of clothing	Completed
4	21/05/2014	Parent network	Parent Network to arrange Fathers' day breakfast and grand parents' day breakfast. Mothers' day breakfast to be arranged for 2015. Update – Transferred to Chris Smith For action	Closed opened as a new action item from 25/6
5	21/05/2014	Steph Quantrill	Steph Quantrill to seek feedback from stall holders on 2014 Fete	
4	26/03/2014	Monika Renda	Monika Renda and Louise Wright to discuss how best to break up the payments from the Clothing Pool. Update: Carried forward to next meeting 21 May 2014 Update: Carried forward to next meeting 23 July 2014	